



**MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
MAYOR AND COUNCIL
473 S. MAIN STREET, SUITE 106
WEDNESDAY, AUGUST 6, 2025 at 6:00 P.M.**

Note: Council member(s) may attend Council Sessions either in person, by telephone, or internet/video conferencing.

1. Call to Order

Mayor Moore called the meeting to order at 6:00 p.m.

2. Roll Call.

Councilor Brian Bolton, Councilor Robert Foreman, Councilor Robin Godwin, Councilor Jessie Murdock, Councilor Patricia Seybold, Vice Mayor Wendy Escoffier and Mayor Marie Moore.

Also Present

Town Manager Miranda Fisher, Town Attorney Trish Stuhan, and Town Clerk Leah Rhodes.

3. Pledge of Allegiance

Councilor Seybold led the Pledge.

Mayor Moore recessed the meeting for a break at 6:02 p.m. and reconvened the meeting at 6:07 p.m.

4. Consent Agenda – All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Council requests.

a) Approval of the Minutes:

1. Executive Session – June 5, 2025 at 1:00 p.m.
2. Executive Session – June 18, 2025 at 5:00 p.m.
3. Special Session – July 2, 2025 at 5:00 p.m.
4. Regular Session – July 2, 2025 at 6:00 p.m.
5. Special Session – July 9, 2025 at 5:00 p.m.
6. Special Session (Public Portion) – July 23, 2025 at 5:00 p.m.

b) Set Next Meeting, Date and Time:

1. Special Session – August 13, 2025 at 6:00 p.m.
2. Regular Session – September 3, 2025 at 6:00 p.m.

c) Consideration and possible approval of the Professional Services

Agreement with Matrix Design Group, Inc. for the Town's Facilities Master Plan not to exceed \$150,000. Staff Resource: Town Manager Miranda Fisher.

- d) **Consideration and possible approval of RFP 25-213 for the Town's Development Impact Fee study.** Staff Resource: Town Manager Miranda Fisher.
- e) **Consideration and possible approval of Resolution 2025-1187, appointing Ron Ramsey, Lynn Riordan, and Mike Shaw as Assistant Magistrates for the Camp Verde Municipal Court for a two-year term.** Staff Resource: Court Administrator Veronica Pineda.
- f) **Consideration and possible approval of the purchase and implementation of the Verde Lakes Repeater CIP project in the amount of \$65,418.62.** Staff Resource: Administrative Commander Darby Martin.
- g) **Consideration and possible approval of the Intergovernmental Agreement for Regional Emergency Operations Management and Disaster Services between Yavapai County and the Town of Camp Verde.** Staff Resource: Town Manager Miranda Fisher.
- h) **Consideration, possible approval, and authorization for the Mayor to sign the National Opioid Direct Settlement for Purdue - CL-1731659.** Staff Resource: Town Manager Miranda Fisher.
- i) **Consideration, possible approval, and authorization for the Mayor to sign the National Opioid Settlement for Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun, Zydus - RefNum CL-1761479.** Staff Resource: Town Manager Miranda Fisher.

On a **motion** made by Councilor Seybold, seconded by Vice Mayor Escoffier, the Council **moved to approve** the consent agenda.

Roll Call Vote:

Councilor Bolton: aye
Councilor Seybold: aye
Councilor Foreman: aye
Councilor Murdock: aye
Councilor Godwin: aye
Vice Mayor Escoffier: aye
Mayor Moore: aye

Motion Carried 7-0.

5. **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to the Clerk.)** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Council from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the

public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

Public Comment:

Bob Weir, Superintendent of the Valley Academy for Career and Technical Education, expressed his appreciation to the Council for allowing the use of the Town bleachers and for scheduling a future meeting with the Camp Verde Arena Association. Mr. Weir also voiced concerns regarding the use of the Town's wastewater supply and the associated costs that the Arena will now be required to absorb.

Mayor Moore directed Town Manager Fisher to follow up with Mr. Weir.

Daria Weir expressed concerns regarding the Town's implementation of new reclaimed water fees and emphasized the importance of the Council working collaboratively with the Camp Verde Arena Association.

- 6. Summary of Current Events.** The Town Council and the Town Manager may provide brief summaries of current events and activities. These summaries are strictly for informing the public of such events and activities. The Council will not propose, discuss, deliberate or take action on any such item, except that an individual Council member may request that the item be placed on a future agenda. Summaries may include committee meetings that Council members attend. The Committees are: Copper Canyon Fire & Medical District, Yavapai College Governing Board, Yavapai-Apache Nation, Intergovernmental Association, NACOG Regional Council, Verde Valley Regional Economic Organization (VVREO), League Resolutions Committee, Arizona Municipal Risk Retention Pool, Verde Valley Transportation Org, Verde Valley Transit Committee, Verde Valley Water Users, Verde Valley Homeless Coalition, Verde Front, Verde Valley Steering Committee of MAT Force, Public Safety Personnel Retirement Board, Sustaining Flows, Earth Day, Camp Verde School District, Friends of the Verde River and Verde Valley Housing Advisory Committee.

The Mayor, Council and Town Manager reported on current events.

- 7. Special Announcements and Presentations.** All presentations are limited to 15-minutes.

- **Oath of Office a newly hired employees.** Staff Resource: Town Clerk Leah Rhodes.

Town Clerk Leah Rhodes swore in newly hired employees, Clint Norton and Tyler Dietel.

- **Planning and Zoning Commission Quarterly Update.** Resource: Chair Bill Tippet.

Planning and Zoning Commission Chair Tippet presented Quarter 2 updates from the Planning and Zoning Commission to the Council.

- **Wastewater Master Plan Final Report Presentation.** Staff Resource: Utilities Director Jeff Low.

Utilities Director Jeff Low introduced Principal Engineer Rob Bryant with Water Works Engineers.

Mr. Bryant provided an overview of Wastewater Master Plan Final Report.

Utilities Director Low responded to questions from the Council.

- **Presentation on the Status of the Sports Complex Phase 1 Improvement Projects.** Staff Resource: CIP Manager Martin Smith.

CIP Manager Smith provided a presentation on the status updates on the Sports Complex project, covering the Concession Stand/Restroom Building, Promenade, Walkway and Parking Lot, Lift Station, Force Main, Irrigation, Electrical and Landscaping improvements, as well as the construction schedule.

CIP Manager Smith responded to questions from the Council.

- **Proclamation declaring the month of August 2025 as National Emergency Management Awareness Month.** Staff Resource: Public Works Director Ken Krebs.

Mayor Moore proclaimed the month of August 2025 as National Emergency Management Awareness Month and presented the signed proclamation to Public Works Director Ken Krebs.

- **Presentation of General Plan Draft Elements: Circulation and Transportation.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher stated staff have publicly released the General Plan Draft Elements: Circulation and Transportation and encourage the Council to share the chapters with members of the community for feedback.

- **Status update on agenda items discussed by Town Council in Q2 2025.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher provided a quarterly update on the status of agenda items approved in the preceding quarter.

Mayor Moore recessed the meeting for a break at 7:20 p.m. and reconvened the meeting at 7:34 p.m.

8. Discussion, consideration, and possible ratification of Change Order 1 requested by Traffic Safety Inc. for the FY25 Street Striping Project, in the amount of \$14,484.59. Staff Resource: CIP Manager Martin Smith.

CIP Manager Smith provided a summary of the work awarded to Traffic Safety, Inc. for the FY25 Street Striping Project. CIP Manager Smith explained that the Change Order, in the amount of \$14,484.59, was necessary to complete the project and noted that the total cost remains within the original budget.

Town Manager Fisher and CIP Manager Smith responded to questions from the Council.

On a **motion** made by Councilor Bolton, seconded by Vice Mayor Escoffier, the Council **moved** to approve the ratification of Change Order 1, requested by Traffic Safety Inc. for the FY25 Street Striping Project, in the amount of \$14,484.59.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

Public Hearing: Public Hearing: Discussion, consideration and possible approval of a recommendation to the Arizona Department of Liquor Licenses and Control regarding an application for a Series 12, Restaurant Liquor License for Bullpen Grill and Watering Hole, located at 564 S. Main Street, #100, Camp Verde, Arizona, 86322. Staff Resource: Town Clerk Leah Rhodes.

Staff Comments: Town Clerk Leah Rhodes provided a summary of the liquor license application.

Applicant Comments: The applicant was not in attendance.

Open Public Hearing: Mayor Moore opened the public hearing at 7:46 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 7:46 p.m.

Council Discussion: Council had no comments or concerns on the application.

On a **motion** made by Councilor Murdock, seconded by Councilor Foreman, the Council **moved** to approve submitting to the Arizona Department of Liquor License and Control a recommendation of approval for a Series 12, Restaurant Liquor License for Bullpen Grill and Watering Hole, located at 564 S. Main Street, #100, Camp Verde, Arizona, 86322.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

9. **Public Hearing:** Discussion, consideration, and possible approval of Resolution 2025-1189 of the Mayor and Common Council of the Town of Camp Verde, Yavapai County, Arizona, for Final Plat FLP-25-0024, submitted by Craig Baker, on behalf of the owner Boulder Creek Camp Verde, LLC., for the purpose of developing a 167-lot subdivision, in the High View at Boulder Creek Planned Area Development. The proposed project is generally located off Aultman Parkway and

Boulder Creek Road on APN 403-15-010E. Staff Resource: Acting Senior Planner Cory Mulcaire.

Staff Comments: Acting Senior Planner Mulcaire provided an overview of the Final Plat submitted and the development agreement.

Applicant Comments: Owner of Boulder Creek Camp Verde, LLC, Jeremy Bach, responded to questions from the Council

Vice Mayor Escoffier stated the Final Plat will need a signature line for the Mayor in the Town Approvals signature block.

Open Public Hearing: Mayor Moore opened the public hearing at 7:59 p.m. and there were no speakers.

Close Public Hearing: Mayor Moore closed the public hearing at 7:59 p.m.

Council Discussion: The Council had no further discussion.

On a **motion** made by Councilor Murdock, seconded by Councilor Foreman, the Council **moved** to approve Resolution 2025-1189 as presented.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye

Motion Carried 7-0.

10. **Discussion of 2025 League Resolutions with the purpose of providing direction to the Mayor on which resolutions the Town of Camp Verde supports.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reported that Mayor Moore and Town Attorney Trish Stuhan reviewed the League of Arizona Cities and Towns 2025 Resolutions and recommended the resolutions outlined in the Agenda Information Memorandum to be agreed upon by Council.

On a **motion** made by Councilor Godwin, seconded by Councilor Murdock, the Council **moved** to confirm direction from the Mayor and Town Attorney on positions to support or not support from the Resolutions Committee 2025.

Roll Call Vote:

Councilor Bolton: aye

Councilor Seybold: aye

Councilor Foreman: aye

Councilor Murdock: aye

Councilor Godwin: aye

Vice Mayor Escoffier: aye

Mayor Moore: aye
Motion Carried 7-0.

11. Adjournment

Mayor Moore adjourned the meeting at 8:04 p.m.



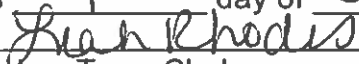
Mayor Marie Moore



Attest: Leah Rhodes, Town Clerk

CERTIFICATION

I, Town Clerk Leah Rhodes, hereby certify that the foregoing Minutes are a true and accurate accounting of the actions of the Mayor and Common Council of the Town of Camp Verde during the Regular Session of the Town Council of Camp Verde, Arizona, held on August 6, 2025. I further certify that the meeting was duly called and held, and that a quorum was present.

Dated this 4 day of September, 2025.


Leah Rhodes, Town Clerk